

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**October 24, 2013**

**Present:** Mary Buginsky, Patricia Cords, Jeff Bartz, Gene Paez, Jim Capitan and John Pajtas

**Absent:** John Horvath

**Staff:** Courtney Herrick, Larry Johnson, George Pichette and Shelbie Perrin

**Teleconference:**

**Public:**

**I. Call to order**

Gene Paez called the meeting to order at 3:58 p.m.

**II. Additions to the agenda**

Gene Paez adopted the agenda as presented.

**III. Approval of minutes of past meeting**

Mary Buginsky made a motion to approve the September 19, 2013 minutes, supported by Jeff Bartz. Motion carried.

**IV. Report of Chairman**

No report.

**V. Finance Committee**

**1. Approve Bills:**

Jeff Bartz made a motion to approve the bills from October 17<sup>th</sup> in the amount of \$26,899.31 and authorize the Health Department to pay the same. Jim Capitan supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from October 24<sup>th</sup> in the amount of \$6,708.91 and authorize the Health Department to pay the same. John Pajtas supported. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

Jeff Bartz made a motion to approve write off of accounts receivable in the amount of \$287.25. Pat Cords supported. Motion carried. All yeas.

**VI. Director's Report**

**Financial Statements**

No financial statements this month. We are in the process of wrapping up the fiscal year that ended 9/30/13.

### **Emergency Preparedness**

No report.

### **Environmental Health**

Larry reminded the Board that a “super collection” which will include both electronic (E-waste) and household hazardous waste (HHW) will be Oct. 26, 2013 from 8 am – noon at the drop site on Chippewa Trail behind VG’s grocery store off of M-52. We anticipate a large turnout due to heavy publicity. We have received many calls about it.

Currently working on Private Water Well Program self-assessment for DEQ. Due to the high quality of our well program, we qualify for self-assessments instead of site visits from DEQ staff every year.

Health Dept. was a participant in recent “Environmental Summit” hosted by the Friends of the Shiawassee River. Casey Elliott from Environmental Health was a guest speaker and did a great job.

### **Personal Health**

Flu vaccine is still available and we are still having clinic days at the Health Dept. We have the quadrivalent type that protects against four strains of influenza. We are still trying to determine whether or not there is interest from the County Jail for purchasing some of our vaccine inventory. Statewide there have been 4 confirmed cases of influenza.

We are working on increasing our MIHP client referrals by working with local doctors including Dr. Teal.

Early screening for autism is now occurring. We are collaborating with Great Start and Community Mental Health.

One of our nurses resigned and we will need to fill the position.

### **Administration**

George mentioned obesity rates nationwide appear to have leveled off at around 35% overweight and 35% obese.

George announced that the State of Michigan MDCH will be attending the Nov. 6, 2013 Committee of the Whole meeting to present SCHD with a certificate of recognition for achieving accreditation.

George mentioned the Affordable Care Act (ACA) and said there are still a lot of unknowns with the new healthcare law. We have been receiving some calls from individuals interested in signing up and we are referring them to the ACA website.

## **Contracts**

## **Equipment**

Mary Buginsky made a motion to purchase a new infant scale to replace an outdated model which is required by the WIC program in an amount, not to exceed, \$950, second by Jim Capitan. Motion carried. All yeas.

Mary Buginsky made a motion to purchase an email screening software subscription at a rate of \$1000 per year, second by Jim Capitan. Motion carried. All yeas.

## **Vacant Position**

John Pajtas made a motion to approve the Health Dept. advertising and recruiting 1 full time or 2 part time nurses for a total of 40-60 hours per week, second by Patricia Cords. All yeas.

## **Travel**

### **VII. Members Comments**

Gene Paez discussed the MALPH Premier Public Health Conference. He said it was very well attended, very professional and he talked about some of the sessions he attended. George, Larry and Courtney also talked about sessions that they attended while at the conference. Discussion followed.

### **VIII. Other Business**

### **IX. Public Comment**

### **X. Adjourn - Date of Next Meeting**

The next meeting will be on Thursday, November 21, 2013 at 4:00 p.m. Meeting adjourned at 4:54 p.m.

Respectfully submitted,

Larry Johnson

10/28/13