

SHIAWASSEE COUNTY BOARD OF HEALTH

October 2, 2014

Present: Patricia Cords, Mary Buginsky, Robert McLaren, Gene Paez, Jim Capitan, John Pajtas and John Horvath

Absent:

Staff: Courtney Herrick, Larry Johnson, Jodi DeFrenn and George Pichette

Teleconference:

Public: Jeff Bartz (Chairman, Board of Commissioners)

I. Call to order

Gene Paez called the meeting to order at 4:00 p.m.

II. Additions to the agenda

John Pajtas made a motion to approve the agenda, support by Robert McLaren. Motion carried.

III. Approval of minutes of past meeting

John Pajtas made a motion to approve the September 4, 2014 minutes, support by John Horvath. Motion failed. Mary Buginsky made a motion to table the minutes from September 4, 2014 with corrections duly noted, support by John Horvath. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Robert McLaren made a motion to approve the bills from September 11th in the amount of \$20,100.30 and authorize the Health Department to pay the same. John Horvath supported. Motion carried. All yeas.

Robert McLaren made a motion to approve the bills from October 2nd in the amount of \$38,315.11 and authorize the Health Department to pay the same. John Horvath supported. Motion carried. All yeas.

2. Write off Accounts Receivable:

No write offs this month

VI. Director's Report

Financial Statements

We've just started our new fiscal year and are finishing up our previous year with the appropriate budget amendments.

Emergency Preparedness

CDC continues to send out updates related to the Ebola Virus Outbreak in West Africa. The first confirmed case in the United States was in Dallas, TX. Health officials have isolated the patient and are monitoring those whom he came in contact with. He traveled via airplane from West Africa.

Jodi scheduled a meeting of first responders to coordinate information we are receiving from Federal and State officials regarding Ebola and Enterovirus D68.

Jodi will be attending the Emergency Managers Conference during the week of October 6.

Environmental Health

We received approval from DEQ for our Onsite Sewage Program audit. We now working on our Private Water Program audit by DEQ. SCHED is eligible for self-assessments in both programs.

The owner of Moon Lake Mobile Home Park has made some progress in complying with state law. All of the issues are not yet resolved but the owner has obtained a provisional license to operate the park. A bill has been introduced in the House of Representatives that addresses Mobile Home Parks (HB 5513). Larry was on a recent conference call with Rep. Schor (bill sponsor) and provided information from a public health perspective. The bill has passed out of committee with an amendment that provides for the ability of local health depts. to contract with LARA and reinstitute local inspections of mobile home parks. Funding is mentioned in the bill but there are many unknowns.

The annual Household Hazardous Waste Collection will be Saturday Oct. 18 from 8 am – noon at the drop site on Chippewa Trail behind VG's Grocery Store. We anticipate a very busy collection.

Personal Health

MIHP Recertification - Required every 18 months and consists of 2 days of extensive chart review and a financial audit. During the audit, one of our MIHP nurses resigned but we still passed and obtained certification.

A Flu Clinic is being held today at the Knights of Columbus from 2-5 pm.

Owosso Middle School had a recent chicken pox outbreak. 2 confirmed cases. 35 children had to be excluded from school because they were not vaccinated for chicken pox. SCHED held a special clinic to assist and 29 of the students received their vaccination. 6 have not been vaccinated and must remain excluded from school for 21 days.

Enterovirus D-68 is a respiratory virus affecting mainly children and asthmatics. There have been no confirmed cases in Shiawassee County but 25 cases statewide. The Health Dept. and Memorial Healthcare are continuing to monitor for the virus.

We received an increase in our funding allocation for the WIC program.

Stacy Hall has been completing her new employee training for the Hearing and Vision Technician position.

We are investigating the possibility of contracting with MSU Extension on a breast feeding initiative.

Administration

George discussed the vaccine administration fee and the need to increase it. The Health Plans are now charging us a fee to administer the vaccine. Motion by Robert McLaren, support by John Horvath to forward to the Board of Commissioners for approval to allow the Health Dept. to increase the vaccine administrative fee from \$15 to \$20 plus the cost of the vaccine and provide a \$7 discount for same day payment using cash, check or credit effective Oct. 1, 2014. Motion carried. All yeas.

Contracts

It was moved by Mary Buginsky, support by Robert McLaren to forward to the Board of Commissioners for approval of the CPBC Final Amendment #5 between the Shiawassee County Health Department and the Michigan Department of Community Health with a \$15,800 increase in the contract amount for an overall total of \$883,811. Motion carried. All yeas.

Equipment

It was moved by Jim Capitan, support by Mary Buginsky to purchase and vision screening machine at a cost of \$2,800. Motion carried. All yeas.

Vacant Position

John Pajtas made a motion to authorize the Health Department to refill the vacant Public Health Nurse II position and forward to the Board of Commissioners approval, support by Jim Capitan. All yeas.

Jim Capitan made a motion to authorize the Health Department to refill the Health Officer Position by December 1, 2014 and forward to the Board of Commissioners approval, support by Mary Buginsky. All yeas.

John Pajtas made a motion to appoint Larry Johnson as interim Health Officer of the Shiawassee County Health Department on December 1, 2014 and forward to the Board of Commissioners for approval, support by Patricia Cords. Motion carried. All yeas.

Travel

Robert McLaren made a motion to approve sending 2 employees and 1 board member to the Public Health Conference in Traverse City in October per county policy. Support by John Pajtas. Motion carried. All yeas.

Jim Capitan made a motion to approve sending 1 employee for required WIC Training in Plymouth, MI. for 2 nights per county policy, support by John Pajtas. Motion carried. All yeas.

VII. Members Comments

VIII. Other Business

IX. Public Comment

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, November 6, 2014 at 4:00 p.m. John Horvath made a motion to adjourn, support by John Pajtas. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Larry Johnson

10/9/14