

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**September 8, 2016**

**Present:** Jim Capitan, Gene Paez, Patricia Cords, Mary Buginsky, Commissioner Les Schneider,  
Commissioner Gary Holzhausen

**Absent:** John Pajtas

**Staff:** Larry Johnson, Jodi DeFrenn, Nicole Greenway, Tonie Brovont

**Teleconference:**

**Public:**

**I. Call to order**

The meeting was called to order by Gene Paez at 4:02 p.m.

**II. Additions to the agenda**

Motion made by Jim Capitan to accept agenda as written, supported by Mary Buginsky.  
Motion carried.

**III. Approval of minutes of past meeting**

Motion made by Jim Capitan, supported by Mary Buginsky to approve the August 4, 2016  
minutes as corrected. Motion carried.

**IV. Report of Chairman**

No report.

**V. Finance Committee**

**1. Approve Bills:**

Motion made by Com. Les Schneider to approve bills from August 18, 2016 in the amount  
of \$13,620.66 and authorize the Health Department to pay the same, supported by Jim  
Capitan. Motion carried. All yeas.

Motion made by Com. Les Schneider to approve bills from September 8, 2016 in the  
amount of \$35,191.20 and authorize the Health Department to pay the same, supported by  
Jim Capitan. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

None.

**VI. Director's Report**

## **Financial Statements**

Budget is in good shape.

The annual health department budget was submitted to the county. Discussion occurred on bringing the annual budget to Board of Health starting next fiscal year before submittal to the county.

The fee schedule for Personal Health and Environmental Health were presented.

## **Emergency Preparedness**

The Volunteer Management Abstract that was submitted to the National Healthcare Coalition Conference in Washington D.C., by District One Regional Medical Response Coalition was accepted. Jodi will be co-presenting with a representative from District One Regional Medical Response Coalition.

The health department participated in an active shooter drill that was coordinated by the Sheriff's office for all county employees on September 1<sup>st</sup>. This drill was viewed as highly beneficial from employees and identified security gaps. Moving forward, the health department in coordination with the county will work towards closing these gaps.

## **Personal Health**

The new school year brought an increased need for additional immunization clinic days. In response to the need along with a request from the schools, additional immunization walk-in days were added.

### **Vaccination Waivers**

- August 2016: 38 Waivers
- August 2015: 20 Waivers

### **Vaccinations**

- August 2016: 289 doses
- August 2015: 119 doses

The University of Michigan, Flint actively sought out the health department for placement of a Nursing Student into the Personal Health program. The nursing student will need to complete 64 hours of nursing time along with a teaching project/community assessment. This student will assist in development of a parenting program for students at Lincoln.

WIC distributed \$5,200 worth of Project FRESH coupons to WIC-eligible individuals, to purchase fruits and vegetables from local farmers markets.

Children's Special Health Care Services (CSHCS) have increased their outreach efforts and have increased the number home visits.

A walk-in flu clinic for Shiawassee County Employees will be held on September 22<sup>nd</sup>, and will remain open during the lunch hour.

The Annual Knights of Columbus flu clinic will be held on October 2<sup>nd</sup>

### **Environmental Health**

The next Household Hazardous Waste Collection will be held on October 1<sup>st</sup> from 8:00 a.m. – 12:00 p.m., just north of VG's grocery store on Chippewa Trail.

EH has expanded partnership with the Shiawassee Conservation District for the Septic Assistant Program. This is a cost share program for residents to get 75% of the cost of a new septic system paid for by grant money.

Municipal water will be expanded into the area around the former Owosso Landfill in Owosso Township.

### **Administration**

Michigan Department of Health and Human Services representative will be at the Board of Commissioners meeting on September 15<sup>th</sup>, at 4:00 p.m. to present the health department with an accreditation certificate. Larry encouraged Health Board members to attend.

### **Contracts**

Request authorization to sign the contract between the Shiawassee County Health Department and Shiawassee Regional Education Service District to provide social work services to Durand Public Schools in the amount of \$75,000.00 for period of October 1, 2016 through September 30, 2017. Motion made by Mary Buginsky, supported by Jim Capitan. Motion carried. All yeas.

Request authorization to sign the contract between the Michigan Department of Health and Human Services and Shiawassee County for the Delivery of Public Health Services under the Comprehensive Agreement in the amount of \$895,676.00 for period of October 1, 2016 through September 30, 2017. Motion made by Jim Capitan supported by Mary Buginsky. Motion carried. All yeas.

Motion made by Patricia Cords, to approve consent agenda for the following agreements and forward to Board of Commissioners for approval, supported by Jim Capitan. Motion carried. All yeas.

- Request authorization to sign the Agreement between Shiawassee County Health Department and Owosso Public Schools to provide 6 hours of Nursing Services to Lincoln High School for the 2016-2017 school year.
- Request authorization to sign the Agreement between Shiawassee County Health Department and Shiawassee 35<sup>th</sup> Circuit Court, Shiawassee County Jail, and Recovery Pathways to provide Drug Court nursing services for the period of October 1, 2016 through September 30, 2017.

- Request authorization to sign the Agreement between Shiawassee County Health Department and Blue Cross Complete for the Maternal Infant and Health Program for calendar year 2017.
- Request authorization to sign the Agreement between Shiawassee County Health Department and United Healthcare for the Maternal Infant and Health Program for calendar year 2017.
- Request authorization to sign the Agreement between Shiawassee County Health Department and McLaren Health Plan for the Maternal Infant and Health Program for calendar year 2017.
- Request authorization to sign the Agreement between Shiawassee County Health Department and Meridian Health Plan for the Maternal Infant and Health Program for calendar year 2017.
- Request authorization to sign the Agreement between Shiawassee County Health Department and University of Michigan, Flint for Nursing Student Placement.

**Equipment**

None.

**Vacant Position**

Discussion occurred on filling the vacant Environmental Health Director position. Health Dept. has a need for more staff in the food program. Demand for services has increased over the last two years and more day to day supervision is necessary. Larry will provide some options at October board meeting.

**Travel**

Motion made by Mary Buginsky, to approve sending 1 employee to the Women, Infant and Children Conference in Bay City, for 2 nights in October per county policy, supported by Jim Capitan. Motion carried. All yeas.

Motion made by Mary Buginsky, to approve sending 1 employee to the National Healthcare Coalition Preparedness Conference in Washington D.C., for 3 nights in December per county policy, supported by Jim Capitan. Motion carried. All yeas.

**VII. Members Comments**

None.

**VIII. Other Business**

**IX. Public Comment**

None.

**X. Adjourn - Date of Next Meeting**

The next meeting will be on Thursday, October 6, 2016. Meeting adjourned at 5:27 p.m.

Recorded by:   **J.D.**                        Date:   **9-8-16**