

**AGENDA**  
**SHIAWASSEE COUNTY BOARD OF COMMISSIONERS**  
**August 18, 2016**  
**4:00 p.m.**

CALL TO ORDER:  
PLEDGE OF ALLEGIANCE:  
INVOCATION:  
ROLL CALL:

APPROVAL OF MINUTES:

- A. Approve the minutes of the July 14, 2016 Board of Commissioners meeting.

APPROVAL OF BILLS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 5 minutes per speaker:*

COMMUNICATIONS / BOARD OF COMMISSIONERS DISCUSSION:

COMMITTEE REPORTS:

**COMMITTEE OF THE WHOLE:**

**Commissioner Bartz**

- A. Accept the Shiawassee County Council on Ageing board-approved budget proposal for 2017 subject to modifications in the County budget process. Presentation by Cynthia Mayhew, Executive Director, Shiawassee Council on Ageing.

**ECONOMIC & PHYSICAL DEVELOPMENT:**

**Commissioner Horvath**

- A. Authorize the use of Housing Rehabilitation Program Income funds for a Blight Elimination Project.

**COUNTY FINANCE AND ADMINISTRATION:**

**Commissioner Plowman**

- A. Authorize Veterans Affairs to hire a Part Time Travel Coordinator to fill a vacancy due to a resignation at Pay Grade 2 on the Rye Salary Scale with a salary range from \$10.98 - \$13.44 with no benefits except those required by law.

- B. Authorize the Register of Deeds to acquire SimpleSearch software at a cost of \$30,646, with an annual maintenance and support package at an annual cost of \$3,750 to be fully funded by the Register of Deeds automation/technology fund, 256-268-700.000.
- C. Authorize Resolution 16-08-01, Paperless Agenda Packet Terms and Use Policy for Board of Commissioners.
- D. Approve the MERS Employer Delegate (Patricia Fitnich) and Employee Delegate (to be decided by employees, ballots are out) to attend the annual MERS Conference on September 28 & 29, 2016 with fees and expenses paid by the County.
- E. Authorize Budget Amendment 16-14 for the acquisition of SimpleSearch software from the Register of Deeds automation/technology fund.
- F. Authorize the replacement of three HVAC units on the Surbeck Building by Lennox Electric for a not-to-exceed price of \$25,724.48, and authorize the Board Chair to sign all documents necessary.
- G. Authorize Budget Amendment 16.15 to make available funding in the Capital Improvement Fund, 401-267-970.000, in the amount of \$25,724.48 for the replacement of three HVAC units on the Surbeck Building.

**PUBLIC SAFETY & COURTS:**

**Commissioner Horvath**

- A. Authorize the Sheriff's Office to purchase a Polycom RealPresence Videoprotect 500, video arraignment equipment, for the amount of \$10,648.50 from CDWG to replace non-repairable equipment.
- B. Authorize Shiawassee Central Dispatch to use \$175,000 plus an estimated \$15,000 in additional costs from the Central Dispatch Cash Investment account to purchase the American Red Cross building located at 702 W Corunna Avenue for use as the Shiawassee Central Dispatch Emergency 9-1-1 Call Center, and authorize the Board Chairman to sign the Contract for Sale and the Leaseback Agreement, and authorize the Director of Central Dispatch to pay the \$5,000 deposit, pay the closing costs, and pay any related inspection/consultant fees, and purchase insurance for the building.
- C. Authorize budget amendment 16-13 required to support the Shiawassee Central Dispatch acquisition.
- D. Authorize the Circuit Court to hire a Case Flow Manager to fill a vacancy at pay grade 6 on the Rye Salary Schedule with a salary range of \$32,085 to \$39,253.

- E. Authorize the Circuit Court to hire a Drug Court Case Manager (Grant Funded) to fill a vacancy at pay grade 5 on the Rye Salary Schedule at a rate of \$15.00 per hour.

**HEALTH AND HUMAN SERVICES:**

**Commissioner Root3**

- A. Authorize the Health Department to renew a contract with Tonie Brovont for Finance and Administrative Services in the amount of \$48,000 for the period 10/1/2016 to 9/30/2017, and authorize Larry Johnson, Health Department Director, to execute the same.
- B. Authorize the Health Department to hire a Part-time Administrative Assistant to fill a vacancy at Pay Grade 3 on the Rye Salary Scale with a range from \$24,774 - \$30,309 with no fringe benefits except those required by law.

**CHAIRPERSON:**

**Commissioner Aue**

**OTHER AGENDA ITEMS:**

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 5 minutes per speaker:*

ADJOURNMENT