

SHIAWASSEE COUNTY BOARD OF HEALTH

August 6, 2015

Present: John Pajtas, Gene Paez, Patricia Cords, Jim Capitan, Mary Buginsky, Commissioner Gary Holzhausen and Commissioner John Horvath

Absent:

Staff: Larry Johnson, Tonie Brovont, Courtney Herrick and Jodi DeFrenn

Teleconference:

Public:

I. Call to order

The meeting was called to order by Gene Paez at 4:00 p.m.

II. Additions to the agenda

Motion made by Patricia Cords to accept agenda as written, supported by Mary Buginsky. Motion carried.

III. Approval of minutes of past meeting

Motion made by Jim Capitan, supported by John Pajtas to approve the June 4, 2015 minutes. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Motion made by Com. John Horvath to approve bills from June 18th in the amount of \$23,713.12 and authorize the Health Department to pay the same, supported by Mary Buginsky. Motion carried. All yeas.

Motion made by Com. John Horvath to approve bills from July 16th in the amount of \$36,340.77 and authorize the Health Department to pay the same, supported by Patricia Cords. Motion carried. All yeas.

Motion made by Com. John Horvath to approve bills from August 6th in the amount of \$17,934.19 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

2. Write off Accounts Receivable:

None.

VI. Director's Report

Financial Statements

We are ten months into our fiscal year. We are under budget for both revenue and cost. Budget is in good shape.

Emergency Preparedness

We assisted in hosting a Volunteer Reception Center (VRC) exercise on June 30th. We had over 45 participants from multiple disciplines. The event was successful.

We received a call from an individual who stated they tested positive for West Nile Virus (WNV). Upon further investigation this individual did not test positive for WNV. There has been no suspect or confirmed case in Shiawassee County this year.

I had the opportunity to attend an Infection Control Meeting and the following information was given:

- There has been an increase in the expansion of black-legged ticks
- There is now a Lyme Disease Toolkit available and can be found at: www.michigan.gov/emergingdiseases
- The first detection of H5N2 (bird flu) in Michigan occurred in June of this year
 - 3 Canada goslings in Macomb County tested positive

Personal Health

August is breastfeeding awareness month and this week is national breastfeeding week.

As part of our breastfeeding awareness activities we held our seventh annual breastfeeding walk. This was held in coordination with our first annual community baby shower. Both events were well received.

In Shiawassee County we have successful breastfeeding initiation rates, however we fall short with our duration rates. The addition of a part time pure breastfeeding counselor will assist in not only promoting the importance of initiating breastfeeding, but making sure our clients are aware of the supports in place to help them continue.

Vaccination Waivers

- For the month of July: 10 appointments, 10 waivers, 0 no shows.
- Year to date: 38 appointments, 27 waivers, 1 vaccinated, and 10 no shows.

We are increasing our immunization services and we are now able to bill Medicare Part D. This allows us to provide Shingles and Tdap vaccines to seniors. We will continue to provide flu and pneumonia vaccines to seniors thru Medicare Part B.

On September 1st we will be hosting an immunization education training for all school secretaries. This is an opportunity to educate the schools on the immunization requirements, why they are required and the importance of immunizations. It's also an opportunity for schools to become better educated on all the tools they have to assist them with meeting this requirement.

On Aug 27th we will be providing Epi-pen training to interested schools. Each school is required to have two trained staff members. This training provides an opportunity for each school to send four staff members to assist them with meeting this requirement.

We will be providing some nursing services at Lincoln school. This effort should expand our MIHP program as we work with Dr. Teal to make sure these clients are receiving the services they need.

Environmental Health

Last week we held our annual river cleanup and scrap tire collection. We had over 120 volunteers, 56 tires were cleaned out of the river, 13 cubic yards of waste removed, and we collected 835 tires at our scrap tire collection.

On August 20th we are partnering with other departments in the county to hold a blood drive. We are encouraging employees and staff to take part in this event.

On August 22nd there will be a Household Hazardous Waste collection at Perry City Hall from 8:00 a.m. – 12:00 p.m.

On Saturday October 3rd the Conservation District will be holding an Electronic Waste collection.

Administration

Union negotiations will continue at the end of September.

Network infrastructure upgrades have started.

Larry requested that the Health Board forward our 2016 budget to the Board of Commissioners for approval.

Motion made by John Pajtas, supported by Patricia Cords to forward the 2016 Health Department budget to the Board of Commissioners for approval. Motion carried.

Contracts

Request authorization to sign the Independent Contract Agreement between Shiawassee County Health Department and Tonie Brovont for Finance and Administrative Services in the amount of \$48,000.00 for the period of October 1, 2015 through September 30, 2016. Motion made by Jim Capitan to forward the contract to the Board of Commissioners, supported by Com. John Horvath. Motion Carried. All yeas.

Request approval for Amendment #5 to the Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the State of Michigan in the amount of \$920,711.00 for period of October 1, 2014 through September 30, 2015. Motion made by Mary Buginsky, supported by Jim Capitan. Motion carried. All yeas.

Equipment

Motion made by Jim Capitan, supported by Com. Horvath to purchase a software system for our Durand school wellness program in the amount of \$2,468.00 Motion carried. All yeas.

Vacant Position

None.

Travel

Motion made by John Pajtas, to approve sending 1 employee to the Insight Conference in Washington, D.C., for four nights in October per county policy, supported by Patricia Cords. Motion carried. All yeas.

Motion made by Mary Buginsky, to approve sending 1 employee to the Michigan Emergency Management Association Conference in Boyne Mountain, for three nights in October per county policy, supported by Com. Holzhausen. Motion carried. All yeas.

VII. Members Comments

Larry presented an update on the septic system discussion from June. Environmental Health has facilitated communication between the homeowners and the inspector. They are working toward a resolution.

VIII. Other Business

IX. Public Comment

None

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, September 3, 2015 at 4:00 p.m. Meeting adjourned at 5:11 p.m.

Recorded by: **J.D.**

Date: **8-6-15**