

SHIAWASSEE COUNTYBOARD OF HEALTH

July 26, 2012

Present: Mary Buginsky, James Capitan, Patricia Cords, Gerald Cole, Eugene Paez, and John Pajtas

Staff: Jodi DeFrenn, Courtney Herrick, George Pichette, Larry Johnson, and Lisa Smith

I. Call to order

Mary Buginsky called the meeting to order at 4:00p.m.

II. Additions to the agenda

James Capitan made a motion to approve the agenda as written, supported by Patricia Cords. Motion carried. All yeas.

III. Approval of minutes of past meeting

John Pajtas made a motion to approve the June 28, 2012 minutes, supported by James Capitan. Motion carried. All yeas.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Gerald Cole made a motion to approve the bills from July 12th in the amount of \$6,666.12 and authorize the Health Department to pay the same. John Pajtas supported. Motion carried. All yeas.

Gerald Cole made a motion to approve the bills from July 26th in the amount of \$22,940.03 and authorize the Health Department to pay the same. John Pajtas supported. Motion carried. All yeas.

2. Write off Accounts Receivable:

There was nothing to write off for the month of July.

**VI. Director's Report
Financial Statements**

We are 9 months into the State fiscal year. We should be at 75% of the budget.

Emergency Preparedness

There was cause for concern with H3N2 “Swine flu” at the upcoming Shiawassee County Fair. The County Emergency Manager and Jodi coordinated with the Shiawassee County Fair to make sure there were enough hand washing stations and signage. The fair staff also reassured the Health Department that there is an animal emergency response plan in place.

Due to the hot weather that we have had this summer, heat related illnesses have been up. Flu is picking up steam. The main concern is H3N2 that is in Australia. Measles are also on an uptick mostly in unvaccinated children.

Jodi had the opportunity to be an evaluator at the Livingston County distribution node and dispensing exercise. It was a great opportunity to see how another county handles the dispensing of medication during an emergency.

Jodi has turned in a five year multi training and exercise plan. She has also turned in the Emergency Operations Plan for review by the Office of Public Health Preparedness.

Environmental Health

Mobile home park, Moon Lake, has fallen into a bad state of disrepair. The Health Department is concerned that they are going to be asked to step in and declare an imminent health hazard and close the park, causing many people to become homeless. At this time, it is the States responsibility to inspect mobile home parks.

The annual scrap tire collection and Shiawassee River cleanup will be held Saturday, July 28th from 8:00 a.m. to 11:00 a.m. at the Road Commission.

August 21st from 9:00 a.m. to 10:30 a.m. and August 22nd from 6:30 p.m. to 8:00 p.m. we will be offering more cottage industry food classes. This class is offered free of charge and coordinated with the Chamber of Commerce. The emphasis is focused on educating about food sold at Farmers Markets. The classes will be held at the Chamber in Owosso.

The website and Facebook pages are being updated frequently.

Personal Health

There will be some upcoming staff changes. Karen Woerner our Early Head Start Nurse has turned in her letter of resignation. Also, Andrea Toney our MIHP social worker through Memorial will be moving on. Memorial will be refilling this position.

August is breastfeeding awareness month. On August 1st there will be a breastfeeding walk in McCurdy Park from 12:30 p.m. to 1:30 p.m.

We are preparing for back to school immunizations and flu vaccinations. Wednesdays are our normal immunization clinics and as of August 7th we will also have Tuesday clinics. In early August our flu vaccine should be available. 500 doses of private flu were ordered and we also expect to receive VFC from the State.

Flu clinics have been set up at the Durand Senior Center on September 10th, 10:00 a.m. to

12:00 p.m. and the Owosso Senior Center on September 11th, 10:00 a.m. to 12:00p.m. The Knights of Columbus clinic will be held on September 20th, 3:00 p.m. to 6:00 p.m.

Shiawassee County had its first confirmed case of pertussis. Michigan is at 293 cases for the year which is down over the last few years.

We are continuing the Weight of the Nation presentation for staff and we are collecting some great ideas. We hope to share these ideas about obesity with our clients and the public.

Administration

The big effort has been with obesity. The State has put out an RFP for grant money. The legislators approved \$1.5 million. The State will be awarding 5 grants of \$180,000. George has been putting together a grant proposal in attempt to be a grant recipient. George also plans to ask for a coordinator to pull together the programs that are making an effort in dealing with the obesity epidemic.

George handed out the 2011 Annual Report.

Contracts

Request approval to sign amendment #3 to the CPBC contract with the State of Michigan for the period of 10/1/11 to 9/30/12 increasing the amount from \$846,877 to \$859,805. James Capitan made a motion to forward the contract to the Board of Commissioners, supported by Gerald Cole. Motion carried. All yeas.

Request approval to sign a contract with Aetna/Cofinity effective July 18, 2012. James Capitan made a motion to forward the contract to the Board of Commissioners, supported by John Pajtas. Motion carried. All yeas.

Request approval to sign the training contract with CEMA in the amount of \$16,200. John Pajtas made a motion to forward the contract to the Board of Commissioners, supported by James Capitan. Motion carried. All yeas.

Equipment

Request approval to purchase a new payroll module for our Sage software in the amount of \$7,190 to aid in the tracking of our cost centers. Patricia Cords made a motion to approve the purchase, supported by Eugene Paez. Motion carried. All yeas.

Staff Training

Request approval to send 1 employee to the Annual Michigan Government Finance Officer Conference in Traverse City for three nights. John Pajtas made a motion to approve the travel per county policy, supported by Gerald Cole. Motion carried. All yeas.

Request approval to send 1 employee and 1 board member to the EH Director's conference in Higgins Lake for two nights. James Capitan made a motion to approve the travel per county policy, supported by Patricia Cords. Motion carried. All yeas.

Request approval to send 2 employees and 1 supervisor to the hearing and vision conference in Traverse City for one night. John Pajtas made a motion to approve the travel per county policy, supported by Eugene Paez. Motion carried. All yeas.

Vacant Position

Request approval to hire a Public Health Nurse II to fill a vacancy due to the recent resignation of a nurse. Eugene Paez made a motion to forward the request on to the Board of Commissioners to fill the position, supported by James Capitan. Motion carried. All yeas.

VII. Members Comments

Eugene Paez gave an update from the MALPH Board of Directors meeting:

- Trying to increase lead investigation cost reimbursement from \$200 per inspection to \$1,200 to assist in the cost recovery. Discussion followed.
- Annual MALPH conference in Big Rapids, October 3rd and 4th.
- Discussed the Affordable Care Act and the proposals to try and change the Medicaid reimbursements to the Medicare rate for 2013-2014.
- Grants available for food hubs to encourage buying local.
- The Cottage Food Law increased to \$20,000 until December 31, 2017 and after that date up to \$25,000.
- The 2009 food code has been updated.

VIII. Other Business

IX. Public Comments

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, August 23, 2012 at 4:00 p.m. Meeting adjourned at 4:48 p.m.

Respectfully submitted,

Lisa M. Smith

alb/lms

7/3/12