

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**July 18, 2013**

**Present:** Mary Buginsky, Patricia Cords, Jeff Bartz, Gene Paez, Jim Capitan, John Pajtas and John Horvath

**Absent:**

**Staff:** Courtney Herrick, Larry Johnson and George Pichette

**Teleconference:**

**Public:**

**I. Call to order**

Mary Buginsky called the meeting to order at 4:00 p.m.

**II. Additions to the agenda**

Gene Paez made a motion to approve the agenda, supported by John Pajtas. Motion carried.

**III. Approval of minutes of past meeting**

John Horvath made a motion to approve the June 20, 2013 minutes, supported by Jim Capitan. Motion carried.

**IV. Report of Chairman**

No report.

**V. Finance Committee**

**1. Approve Bills:**

Jeff Bartz made a motion to approve the bills from July 11<sup>th</sup> in the amount of \$19,571.07 and authorize the Health Department to pay the same. John Horvath supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from July 18<sup>th</sup> in the amount of \$12,525.41 and authorize the Health Department to pay the same. Jim Capitan supported. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

Jeff Bartz made a motion to approve write off of accounts receivable in the amount of \$190. Jim Capitan supported. Motion carried. All yeas.

## **VI. Director's Report**

### **Financial Statements**

Shelbie is on maternity leave. She had a baby girl named Quinn Patricia. Budget is in good shape. We are working on final budget amendments for the fiscal year.

### **Emergency Preparedness**

No report.

### **Environmental Health**

Meth house near Ovid was condemned by the Health Dept. last week. This makes three meth houses in the last couple of months. They seem to be in the western part of the county. 2 near Ovid and 1 near Laingsburg.

River clean-up and scrap tire collection will be held on Saturday July 27. River clean-up starts at 9am (Oakwood Ave. bridge and McCurdy Park) and Scrap tire collection starts at 8am at the Road Commission.

Environmental Health programmatic activity is continuing to increase. Staff is busy with seasonal programmatic inspections.

### **Personal Health**

August is Breastfeeding Awareness Month. The 5<sup>th</sup> Annual Breastfeeding Walk is August 7<sup>th</sup> from 12:30-1:30 pm. There will be a certificates for mom's who breast feed for the longest duration.

We've had some hallway improvements. New carpeting and tile was recently installed.

We are promoting back to school immunizations in August.

Healthy Kids Day will be held on August 22 at the Steam Railroading Institute. We will provide lead testing (finger pokes) and make immunization records available via SATA bus. There will be a Mobile Dental Bus at the event for kids to get free dental services.

### **Administration**

George mentioned that union negotiations are ongoing with the Clerical Employees Unit and we are now in mediation which will continue on August 2.

2012 Annual report was included in this month's Health Board packet.

George discussed accreditation and overall we performed very well. 99.3% score. 142 out of 143 indicators were "met". We received special recognition in 50 distinct categories. Discussion followed.

At the MALPH Board meeting, discussion involved Medicaid expansion, Mobile Home Park inspections, retail food inspections, Breast & Cervical Cancer (BCC) program security breach and national accreditation.

**Contracts**

**Equipment**

John Pajtas made a motion to purchase a new email system file server in the amount of \$650. Jeff Bartz supported. Motion carried. All yeas.

**Vacant Position**

**Travel**

Jim Capitan made a motion to send one employee to annual accounting seminar in Midland, MI. for one night. Jeff Bartz supported. Motion carried. All yeas.

Jeff Bartz made a motion to send four employees to annual public health conference in Bay City, MI. for three nights. John Horvath supported. Motion carried. All yeas.

**VII. Members Comments**

Gene Paez handed out brochures on the county health rankings and NALBOH (National Association of Local Boards of Health).

**VIII. Other Business**

**IX. Public Comment**

**X. Adjourn - Date of Next Meeting**

The next meeting will be on Thursday, August 22, 2013 at 4:00 p.m. Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Larry Johnson

7/22/13