

**Finance & Administration Committee  
Minutes**

**Date:** Monday, July 11, 2016

**Time:** 4:15 p.m.

**Place:** Commission Chambers, Surbeck Building, Corunna

**Members Present:** Commissioners Plowman, Horvath & Root

**Other Commissioners Present:** Commissioners Bartz & Holzhausen

The meeting was called to order by Chairman Plowman at 4:15 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing Buildings & Grounds to purchase a new 2017 Ford ¾ ton truck in the amount of \$31,302.00. Motion carried.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing the Board Chair and Vice Chair to hire an Executive Assistant to refill a vacancy at a Pay Grade 5 on the Rye Salary Schedule with a salary range of \$29,344 - \$35,899. Motion carried.

It was moved by Commissioner Root, supported by Commissioner Horvath to move to the next Committee of the Whole meeting to consider authorizing the County Clerk to hire a Deputy Circuit Court Clerk to refill a vacancy at a Pay Grade 3 on the Rye Salary Schedule with a salary range of \$24,774 - \$30,309. Motion carried.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing Family Court to hire a Part-time In-Home Supervision worker at \$11.91 per hour with no fringe benefits except those required by law. Motion carried.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing Veterans Affairs to hire a Benefits Counselor to refill a vacancy due to a resignation at a Pay Grade 6 on the Rye Salary Schedule with a salary range of \$32,085 - \$39,253. Motion carried.

It was moved by Commissioner Root, supported by Commissioner Horvath to move to the next Committee of the Whole meeting to consider approving the request from Building & Grounds to increase the hours of the two Part-time Maintenance Workers to 25 hours per week effective for the pay period ending August 13, 2016 with no benefits except those required by law. Motion carried.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider approving the Letter of Agreement between the County of Shiawassee and LACASA, Inc. for the period of October 1, 2016 through September 30, 2017 not to exceed the amount of \$49,998.00 and authorize the Board Chair to sign the same. Motion carried.

It was moved by Commissioner Horvath, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider approving the Tentative Agreement with the SEIU Technical-Clerical Employees and authorize the Board Chair to sign the final contract. Motion carried.

Other Agenda Items:

Chairman Plowman updated the Committee on the progress of the 2017 Budget.

Commissioner Bartz provided the Committee with an update on the Buildings & Grounds Department.

Call to the Public: No one responded.

The meeting was adjourned at 4:50 p.m.

---

Lauri L. Braid, Shiawassee County Clerk  
And Clerk to the Board of Commissioners