

SHIAWASSEE COUNTY BOARD OF HEALTH

June 4, 2015

Present: John Pajtas, Gene Paez, Patricia Cords, Jim Capitan, Mary Buginsky, Commissioner Gary Holzhausen and Commissioner John Horvath

Absent:

Staff: Larry Johnson, Tonie Brovont, and Jodi DeFrenn

Teleconference:

Public:

I. Call to order

The meeting was called to order by Gene Paez at 4:00 p.m.

II. Additions to the agenda

Motion made by Patricia Cords to accept agenda as written, supported by Com. Gary Holzhausen. Motion carried.

III. Approval of minutes of past meeting

Motion made by Jim Capitan, supported by John Pajtas to approve the May 7, 2015 minutes. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Motion made by Com. John Horvath to approve bills from May 15th in the amount of \$7,366.94 and June 4th in the amount of \$15,068.02 and authorize the Health Department to pay the same, supported by John Pajtas. Motion carried. All yeas.

2. Write off Accounts Receivable:

Motion made by Com. John Horvath to approve account receivable write off in the amount of \$19.00, supported by John Pajtas. Motion carried. All yeas.

VI. Director's Report

Financial Statements

We are eight months into our fiscal year. We are under budget for both revenue and cost.

Budget is in good shape.

The MDCH other line item refers to the State supplied vaccine inventory which is at \$65,000, down from \$200,000, due to lack of need. No revenue is recognized until the State sends us the value of the vaccine supplied to SCHD. This is reported once per year.

Audit is closed, there were no findings or exceptions. The lead auditor will be presenting the audit to the County Commission in the near future.

Emergency Preparedness

We assisted with hosting a Regional Volunteer Reception Center (VRC) training. We received great feedback which will assist in moving this plan forward. As a follow-up to this training, we will assist in hosting a VRC Functional Exercise on June 30th. All are welcome to attend.

Memorial Healthcare held a successful Acute Care Site Activation exercise. SCHD participated in this along with other community partners.

CDC issued an alert on June 2nd advising clinicians to consider the possibility of HPAI H5 virus infection (Bird Flu) in persons showing signs of respiratory illness who have relevant exposure history.

This year there will be no poultry exhibitions at the fair due to the bird flu.

Jodi mentioned to the board that we are continually looking for ways to improve what we do in emergency preparedness. If anyone would like to see any of our emergency preparedness plans, please feel free to ask Jodi. Jodi would be glad to sit down with board members, one on one, or make a presentation during one of the Health Board meetings.

Personal Health

New secretary will be starting soon. We had difficulty finding the right candidate and filling this position.

There will be a breastfeeding walk and community baby shower August 4th, from 4:00 p.m. – 7:00 p.m. at McCurdy Park.

Vaccination Waivers

- For the Month of May: 7 appointments, 5 waivers, and 2 no shows.
- Year to date: 25 appointments, 17 waivers, 7 no shows and 1 vaccinated.

We are moving forward with offering the shingles vaccine. The age group is fairly narrow as we are unable to bill Medicare for shingles vaccination. Our efforts will be focused on the 60-64 age group. We will bill clients insurance if they have it. If clients don't have insurance they will receive the vaccination at no cost.

Environmental Health

The Michigan Department of Natural Resources (DNR) confirmed the state's first case of chronic wasting disease in a free-ranging deer in Meridian Township. The DNR implemented a baiting ban for Shiawassee, Clinton and Ingham Counties. Also, unlimited antlerless deer hunting licenses are available in select areas including Woodhull Township, in Shiawassee County. The DNR is also picking up road-kills in this core area.

Environmental Health is busy preparing for the Curwood Festival this weekend.

The County Commission has expanded our Household Hazardous Waste Collection with additional funding that comes from Waste Management. A second collection has been added for August 22nd in Perry from 8:00 a.m. – 12:00 p.m.

The annual Scrap Tire Collection will be held in conjunction with the River Cleanup on August 1st at the Shiawassee County Road Commission from 8:00 a.m. – 12:00 p.m.

The Governor signed a Mobile Home Park Regulatory bill that simply restates current law. Unfortunately, local health involvement was removed from the final draft of the bill. Larry will be going to an upcoming Manufactured Housing Commission meeting to speak with them about continuing problems in Mobile Home Parks.

Administration

A great all staff training was held this week.

Larry is implementing quarterly all staff meetings. It's important that all divisions of the department are communicating with one another and sharing what they are doing.

Nurse contract negotiations start next Tuesday.

This month Larry will be presenting our Annual Report to the County Board of Commissioners. We are looking at revamping our Annual Report to become more user friendly.

2014 Annual Report Highlights:

Personal Health: There was a decrease in our activity in Immunizations and Breast and Cervical Cancer programs. Both programs have had a direct impact from the Affordable Care Act with more people obtaining health insurance.

WIC and Hearing & Vision saw an increase in client numbers.

Larry stated that we need to be mindful moving forward on what the role of our Personal Health programs will be. We need to be creative and we need to start looking at other opportunities as we continue to see reductions in programs such as Immunizations and

Breast and Cervical Cancer.

Environmental Health: Had a slight downturn in sewage and well permits and saw an increase in licensed food establishments.

Emergency Preparedness: Jodi was Emergency Preparedness Coordinator of the year in the State of Michigan.

Contracts

Request authorization to sign the agreement between Shiawassee County Health Department and Memorial Healthcare - Physician Anesthesia Service, P.C. for Breast and Cervical Cancer Control Program (BCCCP) anesthesiology services for the period of May 18, 2015 through September 30, 2016. Motion made by John Pajtas to forward the contract to the Board of Commissioners, supported by Jim Capitan. Motion carried. All yeas.

Request authorization to sign the agreement between Shiawassee County Health Department and Great Lakes Commission in the amount of \$1,593.75 for the Shiawassee River Clean-up for the period of April 27, 2015 through September 19, 2015. Motion made by John Pajtas to forward the contract to the Board of Commissioners, supported by Com. John Horvath. Motion carried. All yeas.

Equipment

Motion made by John Pajtas, supported by John Horvath to purchase a Central Intake Database not to exceed \$800. Motion carried. All yeas.

Vacant Position

None.

Travel

Motion made by Com. John Horvath, to approve sending two employees to the Vision Conference in Holland, MI for one night in August per county policy, supported by Patricia Cords. Motion carried. All yeas.

Motion made by Com. John Horvath, to approve sending one employee to Emergency Preparedness training in Traverse City, MI for two nights per county policy, supported by John Pajtas. Motion carried. All yeas.

Motion made by Jim Pajtas, to approve sending one employee and one board member to the EH Directors Conference in Roscommon, MI for two nights per county policy, supported by Com. Gary Holzhausen. Motion carried. All yeas.

VII. Members Comments

Com. Gary Holzhausen expressed concerns over a septic system inspection that a Point of Sale inspector submitted to the Health Dept. After two weeks of the new buyers moving into the home, Com. Gary Holzhausen said he received a call from the homeowner stating the septic system was now failing. Com. Gary Holzhausen met with Larry regarding the situation.

Larry discussed background information on the property Com. Gary Holzhausen referred to. The Point of Sale inspection report was submitted to the Health Dept. on 4/11/14. On 4/17/14, the Health Dept. issued an approval letter based on this inspection report. Through a subsequent follow-up inspection at the property on 6/16/14, by request of the new buyer, the Health Dept. was unable to locate the drain field in the location provided in the inspection report. On 7/11/14, the Health Dept. located a drain field, however, it was in a different location than previously reported in the inspection report submitted to the Health Dept. by the Point of Sale inspector. The actual location of the drain field had trees growing on it but met the minimum requirements of the Point of Sale Ordinance.

Following an investigation and an informal meeting with the Health Dept., the Point of Sale inspector was placed on probation on 8/14/14. This disciplinary action was consistent with past enforcement actions taken against other Point of Sale inspectors and part of a progressive disciplinary response.

On 5/13/15, the homeowner contacted the Health Dept. because the septic system was sluggish and was draining back into the septic tank. The Health Dept. conducted a site visit and verified the septic system drain back. The homeowner was advised that a new drain field may be required and recommended tree removal in the area of the current drain field. The Health Dept. is continuing to work with the homeowner to resolve the situation.

VIII. Other Business

IX. Public Comment

None

X. Adjourn - Date of Next Meeting

The board decided to cancel the July meeting. The next meeting will be on Thursday, August 6, 2015 at 4:00 p.m. Meeting adjourned at 5:10 p.m.

Recorded by: **J.D.**

Date: **6-4-15**