

SHIAWASSEE COUNTY BOARD OF HEALTH

May 23, 2013

Present: Mary Buginsky, Patricia Cords, Jeff Bartz, Gene Paez, Jim Capitan, John Pajtas and John Horvath

Teleconference:

Public:

Staff: Courtney Herrick, Larry Johnson George Pichette and Shelbie Perrin

I. Call to order

Mary Buginsky called the meeting to order at 4:01 p.m.

II. Additions to the agenda

Jeff Bartz made a request to add a discussion on mosquito control to the agenda under Environmental Health. Jim Capitan made a motion to approve the amended agenda, supported by John Pajtas. Motion carried.

III. Approval of minutes of past meeting

Jeff Bartz made a motion to approve the April 18, 2013 minutes, supported by Jim Capitan. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Jeff Bartz made a motion to approve the bills from May 16th in the amount of \$17,838.26 and authorize the Health Department to pay the same. Jim Capitan supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from May 24th in the amount of \$8,534.94 and authorize the Health Department to pay the same. John Horvath supported. Motion carried. All yeas.

2. Write off Accounts Receivable:

Jeff Bartz made a motion to approve write off of accounts receivable in the amount of \$88. Jim Capitan supported. Motion carried. All yeas.

VI. Director's Report

Financial Statements

Budget is in good shape.

Emergency Preparedness

No report.

Environmental Health

Accreditation went very well. We received special recognition for both our food and onsite sewage programs.

Environmental Health programmatic activity is increasing. Our permit numbers are up this year and our Point of Sale reviews were the highest ever in 2012 at 910 reviews. As the economy improves, we anticipate that our activities will continue to trend upward.

There has been discussion in Lansing about a statewide sewage code that may or may not have a Point of Sale component. We are watching this very closely. Saginaw County is actively pursuing a Point of Sale program.

We will sample the Shiawassee River for E-coli levels next week in advance of Curwood festivities.

Jeff Bartz discussed an inquiry into the possibility of a Mosquito Control Program in Shiawassee County. Saginaw County has a millage that pays for their mosquito program.

Personal Health

We have a School Wellness Grant with the Durand School District. Kay Stevenson was recognized as the staff member of the month (May) by Durand Schools. Kay works on the Youth Advisory Council and also on suicide prevention.

Finished accreditation and it went very well. We had numerous special recognitions in Personal Health and just a few minor issues. The immunization program manual was recognized as being a model by our state reviewer.

We are participating in the Touch a Truck children's fun fair on Sat. June 1 from 10 am – 1 pm at the fairgrounds. We will be demonstrating how much sugar is in soft drinks and will promote drinking water as an alternative.

We are hiring a new secretary and have rearranged some staff assignments.

Administration

George discussed accreditation and overall we think we performed very well. State auditors found some minor issues that, if necessary, will be addressed through corrective action.

George mentioned that union negotiations are ongoing with the Clerical Employees Unit and we are now in mediation which will continue in July.

George reminded the Board of the August and October meeting changes. The Board will meet on August 22, 2013 and October 24, 2013.

Contracts

1. Contract between the Great Lakes Commission and the Shiawassee County Health Department in the amount of \$4,618 for the purpose of the Shiawassee River Clean-up during the period from 4/4/2013 through 9/10/2013. Motion by Jim Capitan to forward contract to Board of Commissioners, supported by John Pajtas. Motion carried. All yeas.
2. Contract between the Shiawassee Conservation District and the Shiawassee County Health Department in the amount of \$27,956 for the period from 7/1/13 to 6/30/15 for the purpose of providing environmental services for the Mid-Shiawassee River Watershed Restoration Project. Motion by Jeff Bartz to forward contract to Board of Commissioners, supported by Gene Paez. Motion carried. All yeas.

Equipment

Request for replacement of email software system which is over 8 years old and reaching capacity limitations in the amount of \$3500. Motion by Jim Capitan, supported by John Pajtas. Motion carried. All yeas.

Vacant Position

Request approval to fill Secretary II position vacated by resignation. Gene Paez made a motion to approve the filling of the position, supported by Jeff Bartz. Motion carried. All yeas.

Travel

VII. Members Comments

Gene Paez mentioned that the state is still struggling with setting up the Medicaid Expansion as required under the Affordable Care Act.

VIII. Other Business

IX. Public Comment

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, June 20, 2013 at 4:00 p.m. Meeting adjourned at 4:50 p.m.

Respectfully submitted,

Larry Johnson

5/30/13