

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**May 7, 2015**

**Present:** Mary Buginsky, Patricia Cords, Gary Holzhausen, Gene Paez, Jim Capitan, John Pajtas and John Horvath

**Staff:** Larry Johnson, Courtney Herrick and Tonie Brovont

**Public:**

**I. Call to order**

The meeting was called to order by Gene Paez at 4:00 p.m.

**II. Additions to the agenda**

Motion was made by John Pajtas to accept agenda as written, supported by Jim Capitan. Motion carried.

**III. Approval of minutes of past meeting**

Motion made by John Pajtas, supported by Jim Capitan to approve the April 2nd, 2015 minutes. Motion carried.

**IV. Report of Chairman**

No report.

**V. Finance Committee**

**1. Approve Bills:**

Motion made by John Horvath to approve bills from April 16<sup>th</sup> in the amount of \$18,432.34 and authorize the Health Department to pay the same, supported by Mary Buginsky. Motion carried. All yeas.

Motion made by John Horvath to approve bills from May 7<sup>th</sup> in the amount of \$24,885.32 and authorize the Health Department to pay the same, supported by Pat Cords. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

It was noted that there were no write off of uncollectable accounts.

**VI. Director's Report**

**Financial Statements**

Revenue and Expenditure reports for March and April, 2015 were presented. Tonie Brovont stated that revenues and expenditures were within budgeted amounts and were following typical patterns when compared to past years. She also informed the Board that the Department had requested and received approval to transfer \$20,000 of ELPHS Food program funds to the ELPHS Communicable Disease and ELPHS Hearing programs (\$15,000 and \$5,000 respectively). This is a one-time transfer to preserve funding; the monies will revert to the Food program in FY 2016. There was a brief discussion of the reasons the transfer was required this year and how the recipient programs are planning to use the funds.

Chairman Paez noted that the Statements were in a different format and asked for an explanation of several new entries. Discussion followed.

### **Emergency Preparedness**

Larry Johnson explained that Jodi DeFrenn was absent in order to attend a Homeland Security Conference in Grand Rapids. He reported that potentially contaminated apples had been distributed in County Schools. Corunna Schools had served the apples. Health Department protocols were put into action to handle the situation. There were no cases from the potential exposure.

He also reported that Jodi is working to develop a volunteer reception center with Livingston County.

The Department will receive supplemental funding for Ebola and infectious disease planning. Possibilities for the funding were discussed.

### **Personal Health**

Courtney discussed a case of mumps originating in Livingston County. Shiawassee County was involved because the infected child visited a church in the county.

She gave a presentation of the activity in the Vaccination Waiver Education Program. Members of the Board asked questions and Courtney clarified many points. She also recapped the Department's efforts in the vaccination programs. A discussion of the State's position on waiver policy ensued. Departmental efforts to enlist county schools in the campaign to vaccinate students were outlined.

Courtney talked about the HPV vaccines available to our residents. We will be using the new HPV 9 vaccine as soon as available. She also talked about the new meningitis B vaccines available. Also, we will be starting a program for vaccinating 60-64 year olds for Shingles (Zoster).

Courtney reported that Stacy Hall received excellent reviews on her Vision Screener examinations.

Owosso Lincoln Alternative School will be benefiting from a part time nurse from our Department beginning next fall. Courtney has been working on creating this partnership for several months.

## **Environmental Health**

Larry reported that permitting activity in well and soil erosion have doubled month over month. Sewage permits are up 35%. Point of Sale well and septic inspections are up 6%. There were permits issued for 15 new builds in the January – April period.

Funding has been secured for the Shiawassee River Clean-up Grant program in concert with the Friends of the River. It will be held August 1<sup>st</sup> this year. This is the same day as the waste tire collection.

Gene reported that the County Solid Waste Committee voted to recommend that the Commission grant a total of \$40,000 of the Waste Management annual contribution to fund the River Clean-up, E Waste program and Household Hazardous Waste programs. The recommendation was to distribute \$25K to the Health Department for the Household Hazardous Waste program, \$10K to the Conservation District for the E Waste program and \$5K to the Friends of the Shiawassee River for the River Clean-up. Larry noted that Cheryl Grice informed him that Statutes will prohibit the distribution to the Friends of the Shiawassee River due to their status as a non-governmental non-profit. A discussion of the Waste Management contribution to the County took place.

## **Administration**

Larry distributed copies of the updated Health Department By-Laws. He discussed the changes required by Statute according to the County's law firm specialist, Timothy Perrone. Larry recapped the changes. A motion was made to forward the By-Laws to the County Commissioners for approval. The motion was made by Jim Capitan and seconded by John Pajtas. A vote was taken; the motion carried.

Larry reported that he was approached by the Argus Press for the Department's activity on mitigating the increase in binge drinking in the County. The Department has no program to educate on alcohol or drug consumption.

## **Contracts**

Brady Business Systems - \$630 per Quarter; Jim Capitan moved to accept contract; motion was seconded; vote taken; motion carried.

Shiawassee RESD for social work services as part of the Durand School Wellness Program - \$75,000 for school year 2015-2016; John Pajtas moved to accept contract; Jim Capitan seconded; vote taken; motion carried.

Request approval to sign Amendment 2 to the CPBC Master Contract for the period of 10/1/2014 through 9/30/2015 - \$884,293; discussion of impact of ELPHS funding decrease; motion to accept made by John Horvath; seconded by Mary Buginsky; vote taken; motion passed

## **Equipment**

None

**Vacant Positions**

None

**Travel**

Larry requested authorization to send 2 employees to Traverse City for 2 nights in May to the BCCCP Conference. Motion to authorize was made and supported. Vote taken; motion carried.

Larry requested authorization to send 1 employee to Detroit in July for 2 nights to attend ICD-10 Training. Motion to authorize made by John Pajtas and seconded. Vote taken; motion carried.

**VII. Members Comments**

Gene Paez commented that there was a long discussion of the effects of the defeat of Proposal 1 on the local Health Departments at the MALPH meeting in April. Mary would like the Immunization Billboard to be moved to a better location next contract period.

**VIII. Other Business**

None

**IX. Public Comments**

None

**X. Adjourn - Date of Next Meeting – June 4<sup>th</sup>, 2015**

Recorded by: T.B.

Date: 5/7/2015