

SHIAWASSEE COUNTY BOARD OF HEALTH

April 7, 2016

Present: John Pajtas, Patricia Cords, Jim Capitan, Gene Paez, Mary Buginsky, Commissioner Gary Holzhausen, Commissioner Les Schneider

Absent:

Staff: Larry Johnson, Jodi DeFrenn, Nicole Greenway, Tonie Brovont

Teleconference:

Public:

I. Call to order

The meeting was called to order by Gene Paez at 4:04 p.m.

II. Additions to the agenda

Motion made by Jim Capitan to accept agenda as written, supported by Mary Buginsky. Motion carried.

III. Approval of minutes of past meeting

Motion made by Mary Buginsky, supported by Jim Capitan to approve the March 3, 2016 minutes. Motion carried.

IV. Report of Chairman

None.

V. Finance Committee

1. Approve Bills:

Motion made by John Pajtas to approve bills from March 10th, 2016 in the amount of \$13,659.09 and authorize the Health Department to pay the same, supported by Patricia Cords. Motion carried. All yeas.

Motion made by John Pajtas to approve bills from April 7, 2016 in the amount of \$22,431.66 and authorize the Health Department to pay the same, supported by Patricia Cords. Motion carried. All yeas.

2. Write off Accounts Receivable:

Motion made by John Pajtas to approve account receivable write off for period of February 1, 2016 through February 29, 2016 in the amount of \$167.00, supported by Mary Buginsky. Motion carried. All yeas.

Motion made by John Pajtas to approve account receivable write off for period of March 1, 2016 through March 31, 2016 in the amount of \$600.00, supported by Patricia Cords. Motion carried. All yeas.

VI. Director's Report

Financial Statements

Budget is in good shape.

Emergency Preparedness

Applebee's Norovirus Outbreak:

- 38 total suspect cases fit the case definition
 - Case definition was based on timeframe and symptoms
- Staff started investigation within half hour of notification
- E.H. staff performed food service inspections at Applebee's
- Asymptomatic employee was diagnosed with Norovirus

The state has seen 90 Norovirus like outbreaks as of March 25, 11 of the outbreaks have been in Region 1.

Zika Virus:

- Local transmission identified in 33 countries
- No local mosquito transmission in U.S.
 - This could change
- Several unanswered questions
- Public communication efforts will increase

We had our first request to approve testing for Zika virus, in a Shiawassee County resident that traveled to an area with localized transmission. Protocol went seamlessly.

Ebola: Memorial Healthcare sent out an alert for a possible Ebola patient in the E.R. After further investigation it was identified that this individual traveled to the Bahamas which is not an identified location for local Ebola transmission.

Personal Health

We will be participating in several outreach events including:

- Shiawassee County Collaborative Early Childhood Conference
- Interagency Outreach
- Project Connect
- Durand Schools Youth Advisory Council

We continue to offer free HIV and pregnancy testing.

On April 7, 741 books were donated to the Health Department by the Shiawassee District Library, the Kiwanis Club of Owosso and the Shiawassee/Owosso Kiwanis Club.

Environmental Health

As the economy continues to improve we continue to see an increase in permit numbers. Staff work areas have been adjusted to balance out the increase in workload.

Casey Elliott and Katie Plashek both became recertified in Soil Erosion Permits/Inspections.

Sewage Contractors seminar was held this week, topics included; Dam Restoration and Removal, County Parks Plan, programs within the Shiawassee Conservation District and soils training provided by the Department of Environmental Quality (DEQ).

Saturday, April 9 is the next Electronic and Household Hazardous Waste Collection from 9:00 a.m. – 1:00 p.m. in Laingsburg. The Laingsburg Recyclers will also be accepting general recycling items.

Administration

Motion made by Com. Schneider, supported by Gene Paez to approve the 2016 Organization Plan. Motion carried.

Motion made by John Pajtas, supported by Mary Buginsky to authorize the chair and vice chair to sign and accept the Health Threat to Others and the Health Threat to Others - Pandemic Flu Plans. Motion carried.

2015 County Health Rankings were released, Shiawassee County seen a significant increase moving from 50 to 37. Of special note, low birth weights declined, this is a reflection of the hard work put forth within the Health Department.

Contracts

None.

Equipment

Motion made by Com. Les Schneider, supported by Jim Capitan to support a Mass Fatality Exercise/Special Pathogens Response exercise in the amount of \$2,116.50. Motion carried. All yeas.

Motion made by Patricia Cords, supported by Com. Les Schneider to purchase a laptop computer for the Immunization Program, not to exceed \$900.00. Motion carried. All yeas.

Vacant Position

None.

Travel

Motion made by Mary Buginsky, to approve consent agenda, supported by Patricia Cords. Motion carried. All yeas.

- 2 employees for 2 nights in May to Grand Rapids for the Great Lake Homeland Security Conference, per county policy.
- 1 employee for 2 nights in May to Grand Rapids for the Emergency Preparedness Conference, per county policy.
- 1 employee for 2 nights in May to Thompsonville for Child Death Review Training, per county policy.
- 1 employee for 1 night in May to Higgins Lake for Nurse Administrator Conference, per county policy.

VII. Members Comments

Discussion regarding having Dr. Chernin provide a report to the Health Board on activity and issues on a quarterly basis and attend Health Board meetings at a minimum on an annual basis.

Discussion regarding having a sign-in sheet for all members and the public at every meeting. There needs to be a review of the Open Meetings Act before moving this forward.

VIII. Other Business

IX. Public Comment

None.

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, May 5th, 2016. Meeting adjourned at 5:10 p.m.

Recorded by: **J.D.**

Date: **4-7-16**