

SHIAWASSEE COUNTY BOARD OF HEALTH

April 2, 2015

Present: Gary Holzhausen, John Pajtas, Gene Paez, Patricia Cords, Jim Capitan and John Horvath

Absent:

Staff: Larry Johnson, Tonie Brovont, and Jodi DeFrenn

Teleconference: Mary Buginsky

Public:

I. Call to order

The meeting was called to order by Gene Paez at 4:00 p.m.

II. Additions to the agenda

Motion made by John Pajtas to accept agenda as written, supported by Patricia Cords. Motion carried.

III. Approval of minutes of past meeting

Motion made by John Horvath, supported by Gary Holzhausen to approve the March 5, 2015 minutes. Motion carried.

IV. Report of Chairman

The monthly MALPH meeting was held at University of Michigan School of Public Health in Ann Arbor. The following topics were discussed:

- Essential public health funding received a 1 ½% cut in State appropriations for fiscal year 2015
 - In the preliminary budget for 2016 the cut in appropriations has been restored
- Regionalization of health departments has been put on hold
 - U.P. served as a test case and the U.P. pushed back hard
 - No money or incentive to regionalize
 - Mini grants are being offered for health departments to share services
- Michigan Department of Community Health (MDCH) is merging with the Department of Human Services (DHS) to create the Department of Health and Human Services (DHHS)
- County Health Rankings – Shiawassee is 50th in Health Outcomes and 29th in Health Behaviors. Higher income counties fare better in the health rankings than lower income counties.

V. Finance Committee

1. Approve Bills:

Motion made by John Horvath to approve bills from March 12th in the amount of \$5,971.04 and April 2nd in the amount of \$13,407.51 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

2. Write off Accounts Receivable:

Motion made by John Horvath to approve account receivable write off in the amount of \$50.00, supported by Patricia Cords. Motion carried. All yeas.

VI. Director's Report

Financial Statements

We are six months into our fiscal year. We are under budget for both revenue and cost. Budget is in good shape.

County Auditors were in last week. Their final report should arrive by the end of April.

Tonie questioned the auditors about the dollars that have been placed in deferred revenue. These dollars are from our former Maternal Infant Health Program. The question was asked if funding could be released. The auditor advised that it should remain restricted and deferred revenue, unless we receive a letter from MDCH stating they will definitely not be taking funding back or advice of an attorney with regard to Statute of Limitations and how far they can go back.

Commissioners will be seeing a MERS resolution that will take effect as of April 1, 2015 for the Health Clerical unit. Due to contractual obligations this unit will now contribute .95% of their gross pay compared to 0% at the beginning of the year. MERS will now be in direct communication with the Health Department to assure we receive timely information to avoid this delay in the future.

Emergency Preparedness

Ebola: As of March 2015, 125 travelers have been successfully monitored in Michigan. Monitoring will continue as long as the CDC program is in place or until the outbreak in West Africa has ended.

Bird Flu: Michigan Department of Agriculture and Rural Development issued a press release asking domestic bird owners to step up their biosecurity efforts and work to protect their birds from avian influenza.

Jodi will be attending the Great Lakes Homeland Security Conference next month.

Personal Health

Courtney had a meeting with the Pregnancy Resource Center to insure referrals for

prenatal care were coming to our county and not to Clinton County as indicated in a press release.

Courtney is setting up an interview with 92.5 the Castle for their In-focus to discuss immunizations.

Dr. Chernin will be providing EpiPen prescriptions to all the school districts in Shiawassee County as their current EpiPens expire.

The board would like monthly updates on how effective the immunization referral process has been in the schools.

Environmental Health

The Food program is very busy right now as restaurant licensing renewals typically start arrive during the months of March and April.

There has been an increase in the number of plan reviews for new restaurants.

First quarter statistics: Sewage permits are up slightly, Well permits have nearly doubled, and Point of Sale is up 10%.

Larry and Casey attended the Shiawassee Conservation District annual dinner. We have had a history of partnership and collaboration with the district on various environmental programs.

Discussion occurred on the current California drought and the impact this could have on Michigan in the coming years.

Administration

Larry discussed County Health Rankings and how the Health Departments response to this could be through health education. Currently, we do not have a Health Educator. Looking to the future we would like to develop a Health Education program if funding can be identified.

Contracts

Request authorization to sign the agreement between Shiawassee County Health Department and Convenient Urgent Care for Sexually Transmitted Infection Services for the period of April 1, 2015 through September 30, 2015. Motion made by John Pajtas to forward the contract to the Board of Commissioners, supported by Mary Buginsky. Motion carried. All yeas.

Request authorization to sign the agreement between Shiawassee County Health Department and Memorial Healthcare for Sexually Transmitted Infection Services for the period of January 1, 2015 through September 30, 2015. Motion made by John Pajtas to forward the contract to the Board of Commissioners, supported by Mary Buginsky. Motion

carried. All yeas.

Equipment

Motion made by Patricia Cords, supported by Jim Capitan to purchase a Microsoft Surface Pro laptop not to exceed \$800. Motion carried. All yeas.

Motion made by John Horvath, supported by Jim Capitan to purchase Fiber Optic lines to replace deteriorating lines not to exceed \$4,000. Motion carried. All yeas.

Motion made by John Pajtas, supported by Gary Holzhausen to purchase two Kyocera copy machines that are currently leased in the amount of \$2,174.54. Motion carried. All yeas.

Motion made by John Horvath, supported by Jim Capitan to purchase a Mobile Security Cart for Dispensing Site supplies not to exceed \$1,000. Motion carried. All yeas.

Vacant Position

None.

Travel

None.

VII. Members Comments

Health Board By-laws are currently being reviewed by County attorney.

VIII. Other Business

None.

IX. Public Comment

None.

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, May 7, 2015 at 4:00 p.m. Meeting adjourned at 5:02 p.m.

Recorded by: **J.D.**

Date: **3-15-15**