

SHIAWASSEE COUNTY BOARD OF HEALTH

March 5, 2015

Present: Gary Holzhausen, John Pajtas, Gene Paez and John Horvath

Absent: Patricia Cords and Jim Capitan

Staff: Larry Johnson, Tonie Brovont, Courtney Herrick and Jodi DeFrenn

Teleconference: Mary Buginsky

Public:

I. Call to order

The meeting was called to order by Gene Paez at 4:00 p.m.

II. Additions to the agenda

Motion made by John Pajtas to accept agenda as written, supported by John Horvath. Motion carried.

III. Approval of minutes of past meeting

Motion made by John Pajtas, supported by John Horvath to approve the February 5, 2015 minutes. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Motion made by John Horvath to approve bills from February 12th in the amount of \$4,351.09 and authorize the Health Department to pay the same, supported by Gary Holzhausen. Motion carried. All yeas.

Motion made by John Horvath to approve bills from March 5th in the amount of \$27,597.28 and authorize the Health Department to pay the same, supported by John Pajtas. Motion carried. All yeas.

2. Write off Accounts Receivable:

Motion made by John Horvath to approve account receivable write off in the amount of \$49.00, supported by Mary Buginsky. Motion carried. All yeas.

VI. Director's Report

Financial Statements

We are four months into our fiscal year. Budget is in good shape.

Emergency Preparedness

Ebola: There are currently 9 individuals being monitored in Michigan.

Office of Public Health Preparedness applied for supplemental funding for Ebola Phase II. Funding is currently tentative until they receive approval of their application. If approved the Health Department should be receiving an allocation to continue Ebola-like activities.

We received a 97% score on our Strategic National Stockpile Plan, the benchmark was an 89%. This plan encompasses how the Health Department will receive and mass dispense medication/vaccination if the need should arise.

Jodi participated in a Multi-Jurisdictional Foodborne Outbreak Investigation Exercise with a primary focus on communication.

Personal Health

The new WIC secretary will begin on March 23rd. Courtney expressed the difficulty had with recruitment.

Press releases related to immunization status, changes and waiver policy went out in the Argus and Independent.

Courtney expressed concern with the anticipated expansion of services provided through the Pregnancy Resource Center. They are currently raising money to add a medical center. The Health Department will continue to meet and collaborate with the center and other community partners to ensure that they have the appropriate information as to local prenatal providers and health education materials to best serve clients.

The Health Department is working with MDCH to see if we can providing free pregnancy testing under an existing Personal Health program.

Vaccine billboard plans are still in the works in an effort to raise community awareness. Larry passed around an example of a billboard advertisement.

Environmental Health

New sanitarian started this week, she seems to be a good fit.

Slight increase in new construction houses.

Road restrictions will start Monday.

Solid waste committee will be meeting to discuss ways in which Waste Management funds can be earmarked. We plan to request an allocation be put toward the Household Hazardous Waste program.

Larry was a guest speaker at Lake Manitou's annual meeting where he gave a radon presentation.

Administration

Proposed Health Board By-law changes were discussed.

- Page numbers need to be added.
- Discussion on Article II, Section 2, regarding personnel management, contract maintenance and discipline.
- Article III, Section 3 (c), Village needs to be added.

Motion made by John Pajtas, supported by Mary Buginsky to forward proposed amended Shiawassee County Health Board By-Law changes to County Attorney for review. If no changes from County Attorney, By-Laws to be forwarded to Commissioners for approval. Motion carried. All yeas.

Contracts

None.

Equipment

None.

Vacant Position

None.

Travel

Motion made by John Pajtas to approve consent agenda, supported by John Horvath. Motion carried. All yeas.

- 2 employees for 2 nights in March to Detroit for the Maternal Infant Health Training, per county policy.
- 7 employees for 2 nights in March to Traverse City for mandatory Women Infant Children Training, per county policy.
- 1 employee for 1 night in April to Bay City for Type II Public Water Supply Conference, per county policy.

- 2 employees for 2 nights in May to Grand Rapids for Homeland Security Conference, per county policy.
- 2 employees for 1 night in April to Grand Rapids for Breast Feeding Conference, per county policy.

VII. Members Comments

Gene mentioned that the MALPH meeting is in Ann Arbor this Monday if anyone is interested in attending.

Michigan Department of Community Health (MDCH) and Department of Human Services are being merged into a new single department, creating the Department of Health and Human Services (DHHS).

VIII. Other Business

None.

IX. Public Comment

None.

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, April 2, 2015 at 4:00 p.m. Meeting adjourned at 5:04 p.m.

Recorded by: **J.D.**

Date: **3-15-15**