

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**March 3, 2016**

**Present:** John Pajtas, Patricia Cords, Jim Capitan, Commissioner Gary Holzhausen

**Absent:** Gene Paez, Commissioner Les Schneider

**Staff:** Larry Johnson, Jodi DeFrenn, Nicole Greenway, Tonie Brovont

**Teleconference:** Mary Buginsky

**Public:**

**I. Call to order**

The meeting was called to order by Patricia Cords at 4:02 p.m.

**II. Additions to the agenda**

Motion made by John Pajtas to accept agenda as written, supported by Jim Capitan. Motion carried.

**III. Approval of minutes of past meeting**

Motion made by Jim Capitan, supported by Com. Gary Holzhausen to approve the February 4, 2016 minutes as corrected. Motion carried.

**IV. Report of Chairman**

None

**V. Finance Committee**

**1. Approve Bills:**

Motion made by John Pajtas to approve bills from February 11<sup>th</sup>, 2016 in the amount of \$3,679.47 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

Motion made by John Pajtas to approve bills from March 3<sup>rd</sup>, 2016 in the amount of \$19,393.59 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

Motion made by John Pajtas to approve account receivable write off in the amount of \$213.00, supported by Com. Gary Holzhausen. Motion carried. All yeas.

## VI. Director's Report

### Financial Statements

Budget is in good shape. Tonie discussed the re-statement for September and December due to advice given by MDHHS in December on how to recognize Title 19 Medicaid reimbursement funding.

### Emergency Preparedness

Influenza:

- Michigan is reporting Regional flu activity
- Influenza activity in the US also increasing
- Predominant strain in MI and the US is the 2009 A/H1N1
- CDC preliminary estimates 59% vaccine effectiveness

Norovirus:

- MI reported 163 norovirus and/or noro-like outbreaks in 2015
- This is an increase of 26% compared to 2014 (129 outbreaks)

Zika Virus:

- First confirmed case in a Michigan resident in February
  - Contracted the virus when traveling to country with Zika transmission
- Symptoms include: fever, rash, joint pain and red eye; 4-7 days
- We have been working with community partners in sending our unified messages

The health department had a very successful meeting with Memorial Healthcare in discussing overall protocol and communication for communicable disease outbreaks.

Emergency Preparedness Interns last day will be on March 4<sup>th</sup>, 2016 as she has accepted an Emergency Preparedness Coordinator position with Mid-Michigan District Health Department. She did an incredible job while with us and we look forward to continued partnership as she transitions into her new position.

### Personal Health

Free pregnancy testing started March 1<sup>st</sup>, 2016.

Two nurses attended the Baker College Health Fair. Baker College approached the health department in asking if we would become a learning place for their nursing students. Discussions will continue in exploring this potential partnership.

A flu press release was issued in response to the increase in flu activity.

## **Environmental Health**

We continue to see a demand for services as permit numbers continue to increase.

Health Dept. will be taking over the Soil Erosion program for the City of Owosso. This transition will take place next week after the City presents a resolution to rescind their ordinance.

The health department is working on a Methamphetamine policy with the prosecutor's office. This will give guidance on the partnership and roles with community partners and will lay the foundation for tracking and follow-up of condemned homes/businesses.

The next Household Hazardous Waste Collection will be held on April 9<sup>th</sup> from 8:00 a.m. – 12:00 p.m. in Laingsburg. The Shiawassee Conservation District will be partnering in co-hosting an electronic waste collection.

## **Administration**

Nicole and Larry attended the initial Community Health Needs Assessment meeting with other community partners. This assessment takes place every three years and is required for accreditation for the health department and required for Memorial Healthcare under the Affordable Care Act. The health department is partnering with Memorial Healthcare in extending this to include kids in 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> grade.

The Organization Plan is being updated and will be presented at the next meeting.

## **Contracts**

Request authorization to sign the agreement between the Shiawassee County Board of Commissioners, Shiawassee County Health Officer and the Service Employees International Union Registered Nurses Unit for period of March 1, 2015 through March 1, 2018. Motion made by Jim Capitan to forward to Board of Commissioners for approval, supported by John Pajtas. Motion carried. All yeas.

Request authorization to sign the agreement between Memorial Healthcare and the Shiawassee County Health Department for Community Health Needs Assessment - Childhood Data Collection for the period of March 1, 2016 through June 2016 in the amount of \$3,500.00. Motion made by John Pajtas to forward to Board of Commissioners for approval, supported by Jim Capitan. Motion carried. All yeas.

## **Equipment**

None.

## **Vacant Position**

Motion made by John Pajtas to authorize the Health Department to hire a Public Health Nurse II to refill a vacancy and forward to the Board of Commissioners for approval,

supported by Jim Capitan. Motion carried. All yeas.

Motion made by John Pajtas to authorize the Health Department to hire a temporary Environmental Health Intern at a rate of \$12.00 per hour with no fringe benefits except those required by law for period of May 1, 2016 through September 30, 2016 and forward to the Board of Commissioners for approval, supported by Com. Gary Holzhausen. Motion carried. All yeas.

### **Travel**

Motion made by Mary Buginsky, to approve sending 6 employees to the annual Women Infant and Children Training in Traverse City, for 2 nights per county policy, supported by Jim Capitan. Motion carried. All yeas.

Motion made by Jim Capitan, to approve sending 2 employees to the annual Breastfeeding Conference in Grand Rapids, for 1 night per county policy, supported by John Pajtas. Motion carried. All yeas.

### **VII. Members Comments**

### **VIII. Other Business**

### **IX. Public Comment**

None.

### **X. Adjourn - Date of Next Meeting**

The next meeting will be on Thursday, April 7<sup>th</sup>, 2016. Meeting adjourned at 4:54 p.m.

Recorded by:   J.D.   Date:   3-3-16