

SHIAWASSEE COUNTY BOARD OF HEALTH

January 24, 2013

Present: Mary Buginsky, Jeff Bartz, Gene Paez and John Pajtas

Teleconference:

Staff: Courtney Herrick, Larry Johnson George Pichette, Shelbie Perrin and Jodi DeFrenn

I. Call to order

Mary Buginsky called the meeting to order at 4:00 p.m.

II. Additions to the agenda

John Pajtas made a motion to approve the agenda as written, supported by Gene Paez. Motion carried.

III. Approval of minutes of past meeting

Gene Paez made a motion to approve the November 29, 2012 minutes, supported by John Pajtas. Motion carried.

IV. Report of Chairman

EH program manuals have been reviewed and signed by Mary Buginsky. Mary will be calling in for the February meeting.

V. Finance Committee

1. Approve Bills:

Jeff Bartz made a motion to approve the bills from December 13th in the amount of \$11,271.71 and authorize the Health Department to pay the same. Gene Paez supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from January 10th in the amount of \$37,339.67 and authorize the Health Department to pay the same. Gene Paez supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from January 24th in the amount of \$6,311.70 and authorize the Health Department to pay the same. Gene Paez supported. Motion carried. All yeas.

2. Write off Accounts Receivable:

Jeff Bartz made a motion to approve write off of accounts receivable in the amount of \$1,331.61. John Pajtas supported. Motion carried. All yeas.

VI. Director's Report

Financial Statements

Currently working on December FSR. We are in good shape.

Emergency Preparedness

Jodi attended a mass fatality table top exercise.

Jodi participated in a Share point (virtual site) exercise for National Strategic Stockpile.

Jodi is participating in regional committee for volunteer reception centers during a time of disaster.

Planning continues for dispensing exercise to be held in June 2013.

Environmental Health

January is Radon awareness month. EH is giving away free short term radon test kits during January. Demand has been high do to a front page article in the Argus Press. We have given away over 200 kits. Some people have come in for a second (follow-up) test.

EH has submitted a River clean-up/Scrap Tire Collection grant. We have received this grant for 5 straight years and it is a good partnership with the Friends of the Shiawassee River.

Personal Health

Experiencing a severe flu season. Health Dept. ordered more flu vaccine. Spike in flu cases in January. 60% of Americans do not get vaccinated.

Jan. 1, 2013, Medicaid changed their mileage guidelines for MIHP home visiting program. In the past, we provided reimbursement for mileage to encourage pregnant and new mothers to go to the doctor for care. Transportation now needs to be coordinated through their health plans.

Mobile Dentist is being scheduled for January 2013 and this is for children and teens age 12 months to 18 years (priority given to WIC children). Insurance is billed. If they don't have insurance, the cost is covered. No show rate is high.

Accreditation preparation is underway. 11 programs will be reviewed in May.

Administration

Shiawassee Community Health Assessment ranked major health priorities as obesity, dental and suicide (mental health). We act as a referral agency for dental and mental health.

2013 Accreditation was discussed. Every three years SCHD is accredited by State of Michigan - MDEQ, MDCH and MDARD. This is a massive effort and is very time consuming.

Shiawassee County Health Department 2013 Organization Plan was presented. The plan is updated every year and is required by the State of Michigan as part of accreditation. The Board of Health Chair must sign off on the Org. Plan.

Contracts

Request approval to sign a contract with Planned Parenthood of Mid & South Michigan to accept and provide Breast and Cervical Cancer Control Program (BCCCP) services in accordance with the State of Michigan for the period of 10/1/12 to 9/30/13. Motion by John Pajtas to forward contract to Board of Commissioners, second by Gene Paez. Motion carried. All yeas.

Request approval to sign a contract with the School-Community Health Alliance of Michigan in the amount of \$1,100.00. This grant will be utilized in our Durand School Wellness Program to educate students on the impact media has on food choices and exercise. Motion by John Pajtas to forward contract to Board of Commissioners, second by Gene Paez. Motion carried. All yeas.

Request approval for Amendment #2 to the CPBC Agreement with the State of Michigan for the period of October 1, 2012 through September 30, 2013 for the purpose of changing the name of the Bioterrorism Program to Public Health Emergency Preparedness and changing the time period for the HIV Program to 12 months. Gene Paez made a motion to forward the contract to the Board of Commissioners, Jeff Bartz supported. Motion carried. All yeas.

Request approval to sign the BCCCP contract between the Shiawassee County Health Department and Memorial Healthcare for the period 10/1/12 to 9/30/13. Gene Paez made a motion to forward contract to Board of Commissioners, second by John Pajtas. Motion carried. All yeas.

Request approval to sign the BCCCP contract between the Shiawassee County Health Department and Resource Anesthesiology Associates of MI., PC for the period 10/1/12 to 9/30/13. Jeff Bartz made a motion to forward contract to Board of Commissioners, second by Gene Paez. Motion carried. All yeas.

Equipment

Vacant Position

Travel

VII. Members Comments

VIII. Other Business

It was agreed that meetings will be held on the third Thursday of the month at 4 pm.

Mary Buginsky stated for the record that Dr. Dennis Chernin will review the PH policy manuals.

IX. Public Comment

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, February 21, 2013 at 4:00 p.m. Meeting adjourned at 5:16 p.m.

Respectfully submitted,

Larry Johnson

1/31/13