

SHIAWASSEE COUNTY BOARD OF HEALTH

January 8, 2015

Present: Patricia Cords, Gary Holzhausen, Jim Capitan, John Pajtas and John Horvath

Absent: Gene Paez

Staff: Larry Johnson, Tonie Brovont and Jodi DeFrenn

Teleconference: Mary Buginsky

Public:

I. Call to order

The meeting was called to order by Patricia Cords at 4:01 p.m.

II. Additions to the agenda

Motion made by John Pajtas to accept agenda as written, supported by Mary Buginsky.
Motion carried.

III. Approval of minutes of past meeting

Motion made by John Pajtas, supported by John Horvath to approve the December 4, 2014 minutes as corrected. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Motion made by John Horvath to approve bills from January 8th in the amount of \$39,075.15 and authorize the Health Department to pay the same, supported by John Pajtas. Motion carried. All yeas.

Motion made by John Horvath to approve bills from December 11th in the amount of \$4,309.99 and authorize the Health Department to pay the same, supported by John Pajtas. Motion carried. All yeas.

2. Write off Accounts Receivable:

Motion made by John Horvath to approve account receivable write off in the amount of \$30.00, supported by John Pajtas. Motion carried. All yeas.

VI. Director's Report

Larry reported that the transition to his new role has been smooth and thanked the board for their support.

Financial Statements

We are three months into our fiscal year. Budget is in good shape.

Continuing to make progress on implementation of the Abila system. Training for the purchase order module will take place next week. Discussion occurred.

Emergency Preparedness

Ebola: As of January 5th there are currently 13 individuals being monitored in Michigan.

Larry recognized Jodi as being selected for Emergency Preparedness Coordinator of the year.

Personal Health

Influenza activity has increased within Shiawassee County. Vaccine is still available.

Looking to partner with Memorial Healthcare to fill an unmet need for STD screening due to the closure of Planned Parenthood.

Courtney would like to add pregnancy testing to services provided within the Health Department. This will help fill an unmet need and will allow for referrals to other programs.

Health Board would like the following: statistics over time on immunization rates, what interventions have been initiated, the effectiveness of these interventions, what long term goals will be addressing this issue moving forward, and in one year this should be brought back to the board for review.

Larry discussed one long term goal of addressing the need for nurses in the schools.

Environmental Health

January is Radon Action Month. Radon kits were handed out during the meeting.

Larry wrote an article for Friends of the Shiawassee River Newsletter on E-coli.

Larry is working with EH staff on a transition plan.

Administration

Discussion occurred on reviewing Health Board By-laws.

Contracts

None.

Equipment

None.

Vacant Position

Larry presented the need to refill an existing Registered Sanitarian position that is currently in our approved budget. Without backfilling the Registered Sanitarian position we will not expend out between \$61,000 - \$80,000 of State funding. If this funding is not expended the State can take it back causing EH to potentially reduce services currently offered. This is revenue neutral to the County.

Motion made by John Pajtas to authorize the Health Department to refill vacant Registered Sanitarian position and forward to the Board of Commissioners for approval, supported by Jim Capitan. Discussion occurred. Motion carried. All yeas.

Travel

None.

VII. Members Comments

None.

VIII. Other Business

None.

IX. Public Comment

None.

X. Adjourn - Date of Next Meeting

2015 meeting dates will remain the first Thursday of every month.

The next meeting will be on Thursday, February 5, 2015 at 4:00 p.m. Meeting adjourned at 5:10 p.m.

Recorded by: J.D.

Date: 1-8-15