

**SHIAWASSEE COUNTY BOARD OF HEALTH**

**January 7, 2016**

**Present:** John Pajtas, Patricia Cords, Jim Capitan, Gene Paez, Commissioner Les Schneider

**Absent:** Commissioner Gary Holzhausen

**Staff:** Larry Johnson, Jodi DeFrenn, Nicole Greenway, Tonie Brovont

**Teleconference:** Mary Buginsky

**Public:**

**I. Call to order**

The meeting was called to order by Patricia Cords at 4:00 p.m.

**II. Additions to the agenda**

Motion made by John Pajtas to accept agenda with addition of vice chair nomination, supported by Mary Buginsky. Motion carried.

Motion made by John Pajtas, supported by Mary Buginsky to nominate Patricia Cords as vice chair of Health Board. Motion carried. All yeas.

**III. Approval of minutes of past meeting**

Motion made by John Pajtas, supported by Mary Buginsky to approve the December 3, 2015 minutes as corrected. Motion carried.

**IV. Report of Chairman**

None.

**V. Finance Committee**

**1. Approve Bills:**

Motion made by John Pajtas to approve bills from December 17<sup>th</sup>, 2015 in the amount of \$17,406.65 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

Motion made by John Pajtas to approve bills from January 7<sup>th</sup>, 2016 in the amount of \$64,338.45 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

**2. Write off Accounts Receivable:**

Motion made by John Pajtas to approve account receivable write off in the amount of \$65.00, supported by Jim Capitan. Motion carried. All yeas.

## **VI. Director's Report**

### **Financial Statements**

Budget is in good shape.

Tonie presented an overview of the budget breakdown.

### **Emergency Preparedness**

EP intern has started and has hit the ground running.

We will be partnering with Memorial Healthcare and our First Responder Community in hosting a Point of Dispensing Tabletop Exercise

Fourth deer in Michigan tested positive for Chronic Wasting Disease.

### **Personal Health**

Community collaboration update:

- The WIC breastfeeding consultant started a breastfeeding support group in partnership with Clinton County and Memorial Healthcare.
- The Health Department is partnering with MSU extension to provide free educational grocery tours for participants of the county's WIC program.
- Immunization clinics are running strong.

Immunization Waivers:

- As of December 15<sup>th</sup>: five waivers were issued.
- Month of November: 17 waivers were issued.

Two House Bills have been introduced (5126 and 5127) in the state Legislature that would eliminate the rule requiring parents seeking non-medical waivers to receive education about the benefits and risks of immunization from their local public health department. Health Officers have prepared a written response to be published in local papers and they will be lobbying against this.

### **Environmental Health**

January is Radon Awareness month. Radon Test kits are being distributed for free through the month of January.

Permit numbers for 2015 compared to 2014:

- 35% increase in sewage permits

- 37% increase in well permits
- New build permits increased from 14 to 38

The DEQ is reviewing our Type II Public Water Program this week.

### **Administration**

2015 Year in Review article published in the Argus Press.

All divisions in the health department are preparing for accreditation (three year cycle) that will take place in May.

There are currently two nursing positions vacant. We are having difficulty filling and keeping Public Health Nurse employees due to our salary levels. This must be addressed going forward.

### **Contracts**

None.

### **Equipment**

Motion made by Jim Captain, supported by Patricia Cords to purchase Netsmart Insight System Training, not to exceed \$10,800.00. Motion carried. All yeas.

Motion made by Jim Captain, supported by John Pajtas to purchase a Mobile Security Storage Cart for Emergency Preparedness Program activities, not to exceed \$900.00. Motion carried. All yeas.

Motion made by John Pajtas, supported by Patricia Cords to purchase a Laptop for Personal Health, not to exceed \$900.00. Motion carried. All yeas.

### **Vacant Position**

None.

### **Travel**

Motion made by John Pajtas, to approve sending 2 employees to the Type II Public Water Supply Conference in Mt. Pleasant, for 1 night in January per county policy, supported Mary Buginsky. Motion carried. All yeas.

Motion made by Mary Buginsky, to approve sending 1 employee to the Michigan Groundwater Conference in Mt. Pleasant, for 2 nights in February per county policy, supported Com. Schneider. Motion carried. All yeas.

**VII. Members Comments**

Com. Schneider was welcomed to the Health Board.

**VIII. Other Business**

Motion made by John Pajtas, supported by Patricia Cords to set the 2016 Health Board meetings on the first Thursday of each month at 4:00 p.m. Motion carried.

**IX. Public Comment**

None.

**X. Adjourn - Date of Next Meeting**

The next meeting will be on Thursday, February 4<sup>th</sup>, 2016. Meeting adjourned at 5:04 p.m.

Recorded by:     **J.D.**                          Date:     **1-7-16**