

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** May 15, 2019

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners Root, Garber, Plowman, McMaster, Webster and Holzhausen

**ABSENT:** None

**Call to order:** 5:01 p.m.

The Pledge of Allegiance was recited.

**Call to the Public:** Krissi Lab, Circuit Court Administrator – temporary employee  
Ralph Sanford, Caledonia Township – solar farm

**PRESENTATIONS:** Gary Burke, Friends of the Shiawassee River – Shia-town dam removal update.

It was moved by Commissioner McMaster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to approving the discharge of a rehabilitation mortgage dated November 25, 2002, executed by Annette Cannon of 720 W. South Street, Owosso, and authorize the Board Chair and County Clerk to execute all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to approving the use of \$7,400 from the Waste Management Fund to be used for an engineering feasibility and cost study for the restoration of the Six Mile Creek Iron Bridge (historic train bridge off of Six Mile Creek Road) and converting adjacent land into a County Park, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Webster to move to Thursday's Board of Commissioner's meeting consideration to authorizing Tim Hill, Buildings & Grounds Superintendent, to obtain estimates of cost for roof replacement, siding and/or painting of building, repair well, and test water for potable use at Kerby Road Park (repairs to be paid from the Waste Management Fund.) Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to approving the continuation of the Village of Lennon's participation in the Community Development Block Grant (CDBG) Program Cooperative Agreement with Genesee County for Fiscal Years 2020 – 2022, and authorize the Board Chair to execute a letter to that effect to the Genesee County Metropolitan Planning Commission (GCMPC). Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to approving the L-4029 Form, establishing the millage that the County intends to levy for 2019 summer taxes, and authorize the Board Chair and County Clerk to execute all necessary documents. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to authorizing Deputy David Flores to purchase 11 months of service credit in the MERS Retirement System, at an estimated cost of \$16,675 to be paid by a transfer from the participant's 457 Plan, and authorize the Board Chair or Coordinator to execute the necessary documents. (Resolution #19-05-05.) Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Drain Commissioner to purchase a new truck, not to exceed \$8,000 and to be paid out of the equipment fund, line item 639-445-810.000. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Drain Commissioner to purchase a used excavator, to be paid out of the equipment fund, line item 639-445-810.000. Motion carried

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Buildings & Grounds Superintendent to increase the hours of his part-time maintenance staff by about 20 hours per week to provide assigned cleaning staff to the Circuit Courthouse in the same manner as is now provided to the District Court building. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to approving the purchase of a new 2019 Exmark industrial mower for \$11,839 as recommended by the Buildings & Grounds Superintendent to replace a similar 2007 model in need of extensive repairs, and transfer \$11,839 from line item #101-265-934.000 (Repair & Maintenance) to #101-265-970.000 (Capital Outlay) for payment. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Webster to move to Thursday's Board of Commissioner's meeting consideration to authorize the Coordinator, in conjunction with the Finance Committee and a representative from Maner Costerisan Accounting Firm, to fill the vacancy for Finance Director. (Salary Grade 12, \$72,000 - \$79,000 with possible further salary consideration for extraordinary qualifications and experience.) Motion carried. It was moved by Commissioner Root, supported by Commissioner Webster to move to Thursday's Board of Commissioner's meeting the amended motion to authorize the Coordinator, in conjunction with the Finance Committee and a representative from Maner Costerisan Accounting Firm, to fill the vacancy for Finance Director. (Salary Grade 12, \$72,000 - \$79,000 with possible further salary consideration for extraordinary qualifications and experience.) The job is to be posted by the County Coordinator in M.A.C, Indeed, Jobs.com and MSAE. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to approving up to \$9,500 for the building of a fiber optic cable connection to the new Drain Commission Building and authorize the Coordinator to execute the necessary approvals with DayStarr Communications and Consumers Energy Co. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to approving the tentative 2019 Budget Calendar for the 2020 proposed budget. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to approving one-day Human Resources training for both of the Administration Section's Finance Specialists, and additional one-day training in spreadsheet applications for the Finance Specialists and one Commissioner. (Total cost of \$535). Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to authorizing District Court to hire a Deputy Court Clerk at Salary Grade 3, \$13.90 - \$18.06/hr (starting: \$13.90 - \$14.94) to fill a vacancy. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to approving up to \$5,000 for additional analysis of 911 MERS funding by Yeo & Yeo, and authorize the Central Dispatch Director to sign all necessary documents. (The Board approved up to \$20,000 for this purpose on August 16, 2018, and then an initial contract of \$8,500 on February 7, 2019.) Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration of the reappointment of Wilma Bowen, a Democrat, to the Shiawassee County Jury Board for a new six year term, as recommended by 35<sup>th</sup> Circuit Court Judge Matthew J. Stewart, in accordance with MCL 600.1301. Motion carried.

It was moved by Commissioner Webster, supported by Commissioner Root to move to the next Committee of the Whole to consider adopting Resolution #19-05-06 approving and requesting MERS to rename MERS Divisions 19 & 20 so as to clarify they do not contain any 911/Central Dispatch active or retired personnel. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consider accepting and placing on file the 2018 Health Department Annual Report. (Larry Johnson, Health Director, will present the report.) Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consider authorizing the Health Department to contract with Shiawassee Regional Education Service District for Social Work Services in the Maternal Infant Health Program in the amount of \$67,000 for the period of 7/1/19 - 6/30/20, and authorize the Health Director to sign all necessary documents. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consider authorizing the Health Department to contract with Great Lakes Commission for the River Cleanup Grant in the amount of \$6,473.75 for the period of 4/22/19 - 9/9/19, and authorize the Health Director to sign all necessary documents. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consider an appointment to the Shiawassee County Mental Health Authority Board (Shiawassee Health & Wellness). The Health Authority Board recommends the appointment of Rick Mengel for a three year term. Motion carried.

**CHAIRPERSON:** No report.

**OTHER AGENDA ITEMS:**

It was moved by Commissioner Webster, supported by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to authorize the Circuit Court Administrator to hire a temporary employee due to a medical leave. Motion carried.

Commissioner Webster wanted to make sure the 911 Board vacancy is posted on the County web site. Yes it is.

**Call to the Public:** Les Schneider, Durand – homeless vets.  
Tony Newman, Drain Commissioner, Misteguay Creek update.

Meeting adjourned at 6:11 p.m.

    /s/ [Caroline Wilson]  
Caroline Wilson, County Clerk